



## **Expressions of Interest – Leadership Roles for Nelson Festivals Trust**

Tēnā koutou katoa

The Nelson Festival Trust is an independent not for profit Trust committed to delivering exceptional arts events across our communities in Te Taihū, Top of the South. Following 25 successful years of development and support, in 2018 the Nelson City Council moved the Nelson Arts Festival into a community-based, autonomous organisation to enable it to grow and flourish.

**The Trust are now seeking expressions of interest for leadership positions reporting to the Executive & Artistic Director during the next stage of our development and to be part of creating a future-facing Festival for Whakatū and Aotearoa.**

We are seeking applications from outstanding individuals to form our Festival leadership team and to deliver to the following areas:

**Business Development** - *Develop and maintain a healthy business; grow the funding, sponsorship, patrons and friends of the Festival engagement; create a wellbeing focused workplace; ensure growth is supported for all roles in the organisation; drive new organisational opportunities & development; develop and maintain positive and productive working relationships and collaborative arrangements with all aligned organisations, key stakeholders, government agencies, media, partners, sponsors, funders, politicians, friends and patrons of The Festival, and all other relevant organisations to help achieve The Festival's goals*

**Kaitiaki Māori** - *Lead and develop enriching relationships between whānau, hapu and iwi; support and extend the cultural, physical and spiritual care of Māori-led art and artists; guide best practice in tikanga and mātauranga Māori; initiate, lead, manage and contribute to exhibitions, events, public programmes, research, and marketing, with a focus on te ao Māori; confidence in te reo and tikanga Māori; connections and networks with whānau, hapu and iwi and Māori organisations in the Whakatū region*

**Creative Producer** - *Manage programme delivery including scoping, contracting, budget, development, management and delivery skills; intuitive support for artists through making*

*processes while balancing broader logistical, financial, practical and audience experience needs; proven experience of creative producing and an agile, risk-taking approach to crafting unique cultural experiences in traditional & nontraditional venues, contexts, and environments; proven ability to make key creative decisions and offer creative leadership and vision in developing an artistic program or event*

**Curatorial Development** - *Develop and deliver elements of an inspiring artistic programme for the Festival which meets the strategic aspirations of the organisation; focus on: curation, producing, mentoring and developing team*

**Financial Management** - *Deliver the financial management of the business providing timely and accurate financial information and analysis to support strategic and operational decision-making; lead a digital transformation project to streamline the accounting and budget process, support system, process innovation and improvement resulting in system integration and resource efficiency*

**Trust Management** – *Ensure that the Trust develops, maintains and successfully implements the necessary Financial, HR and IT systems, processes and policies in order to meet its legal and moral obligations as a registered trust and recipient of public funding*

**Community Engagement** – *Develop and maintain positive and sustainable relationships with a diverse range of community groups throughout Te Taihū to help achieve the festival's goals; find and expand on opportunities for the Festival to contribute to the community; particular focus around developing relationships with LGBTIQ+, Disabled, D/deaf, Pasifika and former refugee communities*

**If you have the necessary arts, events, and/or business experience relating to any of these areas then we would love to hear from you!**

We have an open mind about we structure these roles (both in terms of hours and mix of responsibilities) but to be successful, the ideal candidates will embody the core values of the Trust, being:

**Manaakitanga:** *We respect and care for our audiences, artists, staff and volunteers;*

**Inclusive:** *We recognise our region's distinctive cultural and social diversity and work to ensure arts opportunities for all;*

**Quality:** *We deliver arts experiences of exceptional quality that inspire;*

**Partnership:** *We work with others and build lasting relationships to achieve more together;*

**Mana Toi:** *We champion the role of the arts and the contribution artists make to our lives.*

All roles are a contract for service (independent contractor) for a fixed period.

**To submit an expression of interest please send a cover letter outlining your skills, leadership areas and a copy of your up to date resume to [info@nelsonartsfestival.nz](mailto:info@nelsonartsfestival.nz) by 14 January 2022.**

**Please note we may interview applicants prior to the closing date.**